

**PTO MEETING AGENDA--General**  
**Harloe Elementary School (Virtual Meeting)**  
**January 19, 2023 6:45 pm**

1. Call Meeting to Order
2. Reminder: Any items NOT listed on the Agenda for tonight's meeting will have to be tabled for discussion for the next regular meeting. Does anyone have an item for the next meeting?  
  
Reminder: Please remember Robert's Rules of Order will be followed during this meeting to keep things moving along. Please remember a motion and a second must be made prior to discussion. Please keep comments to two minutes. Please be acknowledged by the President/Parliamentarian before speaking. After the discussion it goes to a vote
3. Acceptance of Minutes
  - a. November General Meeting Minutes (Received Report, Vote Needed)
4. Principal's Report (Received Report)
5. Treasurer's Report (Received Report)
6. Audit Report (Received Report)
7. Teacher's Report (Received Report)
8. New Business
  - a. Harloe Winter Gift Shop Recap (Sam)
  - b. Coupon Book Fundraiser (Kristen & Erika)
  - c. See's Candy Recap (Kristen & Erika)
  - d. PTO Bylaws Revision (Kelli) (Vote Needed)
  - e. Margaret Harloe Day Update (Jess)
  - f. Might Night Update (Jean & Lauren)
9. Old Business
  - a. Online Auction (Sam)
  - b. Open Forum (Q&A up to 3 minutes)
10. Announcements
  - January**
    - a. 21 Spirit Night--Surfside Deli (10am-5pm)
    - b. 23 Coupon Book Fundraiser Start
    - c. 24 Lunar New Year Diversity Workshop (After School)
    - d. 31 Garden Work Day (Afterschool 3:30-5pm)
  - February**
    - e. 3 Last Day of Coupon Book Fundraiser
    - f. 7 Black History Month Diversity Workshop (After School)
    - g. 13 Lincoln's Birthday--no school
    - h. 20 President's Day--no school
    - i. 16 Margaret Harloe Day
    - j. TBA Talent Show Tryouts
    - k. TBA Dental Screening
11. Adjournment