

PTO MEETING MINUTES - BOARD (AT OLD JUANS IN OCEANO)

Harloe Elementary School
June 1, 2023 - 6:45 pm

Attendance:

President: Samantha Doornbos
Vice President: Jill Richards
Secretary: Linda Rumley
Treasurer: Lee Whitmer
Auditor: Kristen Wallin
Volunteer Coordinators: Tori Perkins
Jennifer King
Parliamentarian: Kelli Johnston
Historian: Anna Stewart
District Outreach: Jessica Doremus
Katy Redmond
Teacher Representative: Sandee Sistek
Members At Large
Seat One: Colleen Elliot
Seat Two: Sara Gulino
Seat Three:
Seat Four: Ashley Malan
Principal: Debra Webster

Absent:

Lindsey Mihalhauser
Additional Attendees:
Courtney Gruss
Jennifer Butler
Laura Takahashi
Katrina Pascolla
Eileen Sverchek
Ashley Madsen

Call to Order: The meeting was called to order at 6:57 pm by the President, Sam Doornbos. She explained Robert's Rules and how our meetings are conducted.

Minutes: A motion to accept June's General Meeting minutes was made by Kristen Wallin and Sandee Sistek made a motion to second. The motion was unanimously approved.

Principal's Report: (Mrs. Webster) Five and half days of school left. They wrapped up the 5th Grade growth and development lessons, and 6th grade promo will be soon. Kindergarten ceremony is also coming up. So far there's about 80 kids enrolled for Kinder, and 24 for TK with 8 or 9 on the waitlist.

Treasurer's Report: A motion to approve the Treasurer's Report was made by Sara Gulino and Anna Stewart made a motion to second. Motion was approved unanimously.

Teacher's Report: (Sandee Sistek) Working on report cards, and they are busy cleaning classrooms, and getting ready for summer. She was very appreciative of the volunteer of the year award, and gave a big thank you.

New Business

- a. Principal's Account (Vote Needed): Our current balance is \$49,443, before Apex expense is \$21,500, with \$14354 for camp, including \$1000 for bus, \$5320 for scholastic news, \$300 for promotion, \$526 for miscellaneous start up. Sam made a motion to designate \$7000 to the Principal's Account. Kristen Wallin made a motion to approve, and Anna Stewart made a motion to second. Motion was approved unanimously.
- b. PTO Calendar: A discussion was had with new board members. Sam reviewed the calendar (orange are changes for the year).
- c. Contact List: Sam informed everyone that a contact list has been distributed by email
- d. Meetings for 2023-2024 School Year: Half of the meetings will be virtual, and half will be in person, with the board meetings being virtual, and the general meetings being in person to encourage participation.

Old Business

- a. Open Forum (Q&A up to 3 minutes)
 - i. Sam welcomed new board members.
 - ii. Sam thanked Jill and Katy, and presented them with gifts from the PTO.
 - iii. Sam thanked Linda, Anna, and Kelly, and presented them with cards and gifts.
 - iv. Katy said a thank you to Sam.
 - v. Mrs. Webster and Mrs. Sistek thanked the board.
 - vi. Courtney thanked the board for being so welcoming.
 - vii. Anna welcomed the new Board.
 - viii. Sam mentioned that a Chair and Co-Chair are needed for the Coupon Book, and a co-chair is needed for the Goodwill Trailer. All other positions are filled.

Announcements

August

- a. 15 Packet Stuffing (if needed) - Anna said they are not needed.
- b. 15 Welcome Back Signs - Debbie said we can order Welcome Back signs so we don't need to make them every year. Linda offered to make and order some.
- c. 16 Teacher Luncheon
- d. 17 First Day of School for 2023-24 school year

Meeting Adjourned at 7:53pm